

Position Description

Directorate

Position Level

Location

Status

Salary Band

Date approved

Position Number

Council overview

Between the city and the sea, Waverley is a vibrant, welcoming, and inspiring place to live, work and play with its diverse population, creative culture, enriching lifestyle, stunning natural features, and distinctive neighbourhoods.

Waverley Council provides and supports a variety of services, programs and initiatives to sustain and improve the quality of life for the Waverley community. This includes the delivery of 22 main services and up to 150 sub-services covering a wide range of activities.

Council values



Care



Respect



Integrity



Innovation



Collaboration



Primary purpose of the position

Challenges



Accountabilities



Internal relationships

External relationships

Corporate Obligations

The position must have a sound knowledge and comply with the following Council policies and procedures:

- Work Health & Safety Policy
- Code of Conduct
- Risk Management
- Fraud and Corruption Control Policy
- Equal Employment Opportunity
- Environmental Protection Principles
- Adhere to and comply with other government legislation as required



Delegation

No

Yes – Refer to the position’s instrument of sub-delegation

Budget

Reports to

Direct reports and indirect reports



Essential requirements

Desirable requirements